

Application for 2018-19 Heritage Organization Development Grant Revenue and Expense Form

2017 REVENUES

Government Grants

Government of Canada (Total Federal Grants from all Ministries/Departments/Agencies)	
Government of Ontario (Total Provincial Grants from all Ministries/Agencies) Please include 2017 MTCS HODG grant amount.	
Municipal Grants (Total Grants from all Municipal Divisions/Departments)	
Other (Please Specify) _____	
Other (Please Specify) _____	
Subtotal Grants	

Other Revenues

Memberships Dues/Fees	
Publications Sales	
Advertising Revenue	
Foundations (Total Revenue from Foundations)	
Donations (Total Revenue from Individual/Corporate Donors)	
Fundraising Activities (e.g. Events, Merchandise Sales, Direct Mail Campaign, etc.)	
Other (Please Specify) _____	
Other (Please Specify) _____	
Subtotal Other Revenues	

TOTAL REVENUES

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2017 EXPENSES

OUTREACH ACTIVITIES EXPENSES

1. Traveling/Virtual Exhibits and Audio Visual Programs

Production Costs (e.g. equipment, materials, insurance, transportation, etc.)

Promotion/Advertisements

Other (specify) _____

Other (specify) _____

Subtotal Traveling/Virtual Exhibits A/V

2. Community Presence: Promotional Events/Programs – Excludes Food Expenses

Planning/Development Costs (e.g. materials, supplies, newsletter, etc.)

Promotion/Advertising

Other (specify) _____

Other (specify) _____

Subtotal Community Presence

3. Community Engagement: Tours, Consultations, and Membership Development

Planning/Development Costs (e.g. facilitators, materials, supplies, etc.)

Promotion/Advertising

Other (specify) _____

Other (specify) _____

Subtotal Community Engagement

4. Publicly Accessible Archive / Library / Artifact Collections

Supplies and Materials (e.g. displays, storage, conservation, etc.)

Partnerships with Online Collection Organizations

Other (specify) _____

Other (specify) _____

Subtotal Public Access

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HERITAGE RESOURCE CENTRE

5. Community Collections Expenses

Rent

Taxes

Utilities

Maintenance

Insurance

Other (specify) _____

Other (specify) _____

Subtotal Public Access

ADMINISTRATION

6. Office Expenses

Rent

Utilities

Supplies and Equipment

Accounting and Audit

Other (specify) _____

Other (specify) _____

Subtotal Office

7. Staff – Salaries and Benefits

Position (specify) _____

Position (specify) _____

Position (specify) _____

Subtotal Staff and Benefits

8. Board Governance and Development

Strategic and Financial Planning Sessions

Meeting Expenses (Excluding Food)

Other (specify) _____

Other (specify) _____

Subtotal Governance

TOTAL EXPENDITURES

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Projected 2018 Budget Summaries	
Projected 2018 Operating Revenue	Projected 2018 Operating Expenses