

[Official Letterhead of Organization]

[Date]

Ashleigh Cocuzzi
Senior Coordinator
Ministry of Tourism, Culture and Sport
Ashleigh.Cocuzzi@ontario.ca

Re: Application to the Ontario Sport Hosting Program

Dear Ashleigh:

On behalf of [organization name], the [national / provincial] governing body for [sport], we would like to confirm endorsement for the [event name] on [date] in [location]. We acknowledge that if successful, the application submitted by [applicant name] will use one of the two [national / international] funding opportunities over a four year period, for [sport] in the Ontario Sport Hosting Program.

[Optional to include additional detail in the following areas:

- Volunteer support
- Previous successful events
- Event legacy
- Etc.]

Any further questions please contact [contact name] at [contact information].

[Signature]

[Position]

Must be signed by appropriate signing authority