

## [Official Letterhead of Organization]

[Date]

Aimee Maggiacomo  
Program Consultant  
Ministry of Heritage, Sport Tourism and Culture Industries  
Aimee.Maggiacomo@ontario.ca

Re: Application to the Ontario Sport Hosting Program

Dear Aimee:

This is to confirm that [organization name] guarantees any and all deficits with regards to the [event name] on [date] at the [location].

[If applicable] In the case that [organization X name] is in deficit to [organization Y name], [organization name] will be held financially responsible.

[Organization name] guarantees by way of this letter that it will not hold the Government of Ontario responsible for any financial deficit liability that may occur from the event.

Any further questions please contact [contact name] at [contact information].

[Signature]

[Position]

\*Must be signed by appropriate financial authority\*